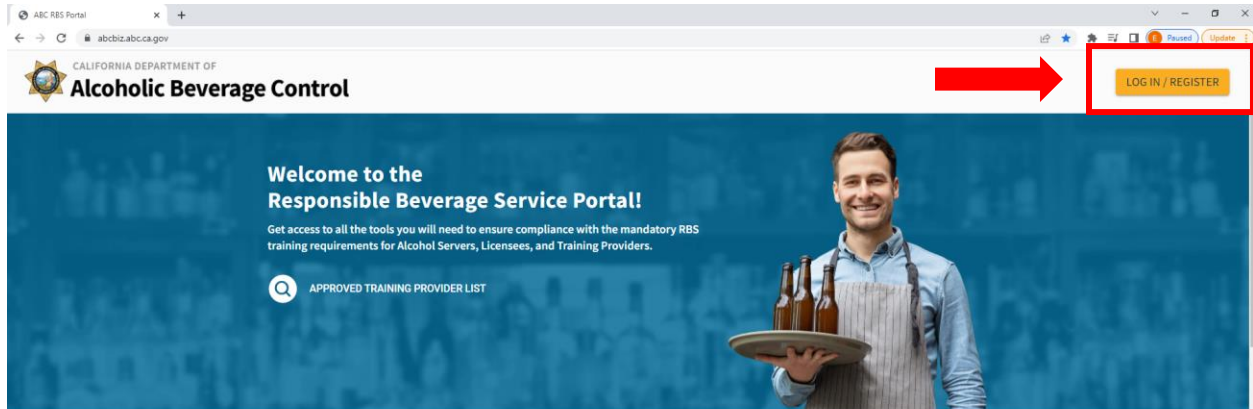


Steps for Completing Your RBS Training

LOG IN / REGISTER

Step 1: Go to <https://abcbiz.abc.ca.gov/> and click the button.



RBS Portal Login

Username *
.....

Password *
.....

[Forgot Username?](#)

[Forgot password?](#)

LOG IN

Don't have an account?

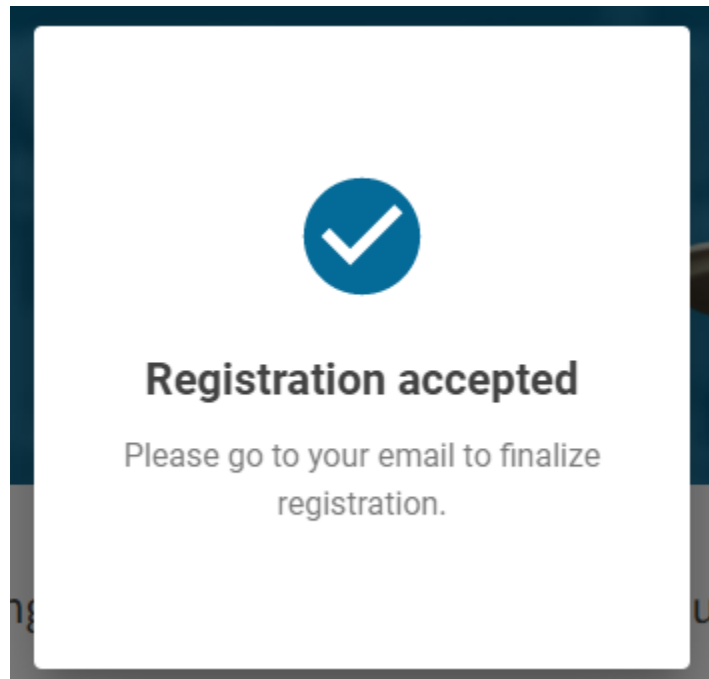
REGISTER

Step 2: Click the 'REGISTER' button.

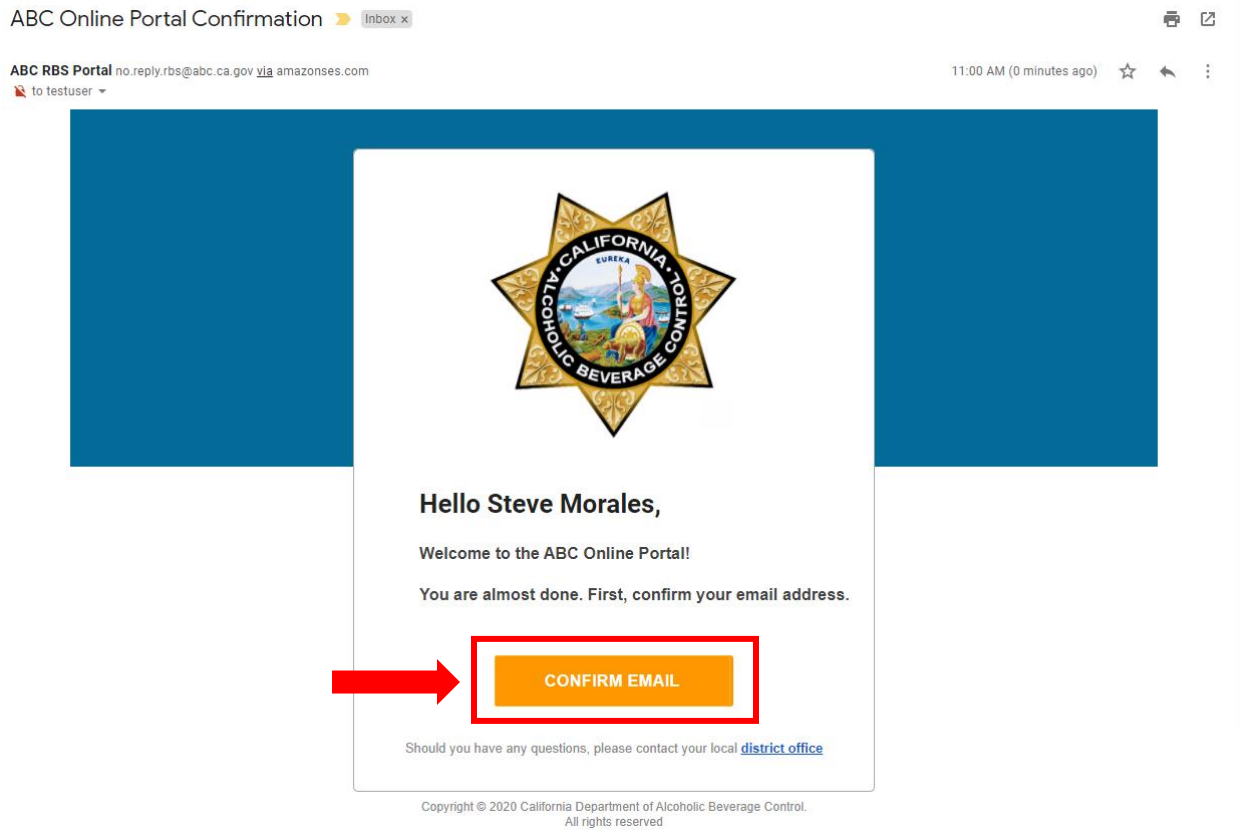
Step 3: Complete the registration form and click 'Register'.

The image shows two side-by-side screenshots of a 'Register to Portal' form. The left screenshot shows the form with empty fields: Email, Username, Password, and fields for First name, Middle name, and Last name. A red arrow points from the left screenshot to the right screenshot. The right screenshot shows the form filled out with the following information: Email: testuser@liquorexam.com, Username: testuser1234, Password: [masked], Validate password: [masked], First name: Steve, Middle name: Oscar, Last name: Morales. The 'REGISTER' button is highlighted with a red box.

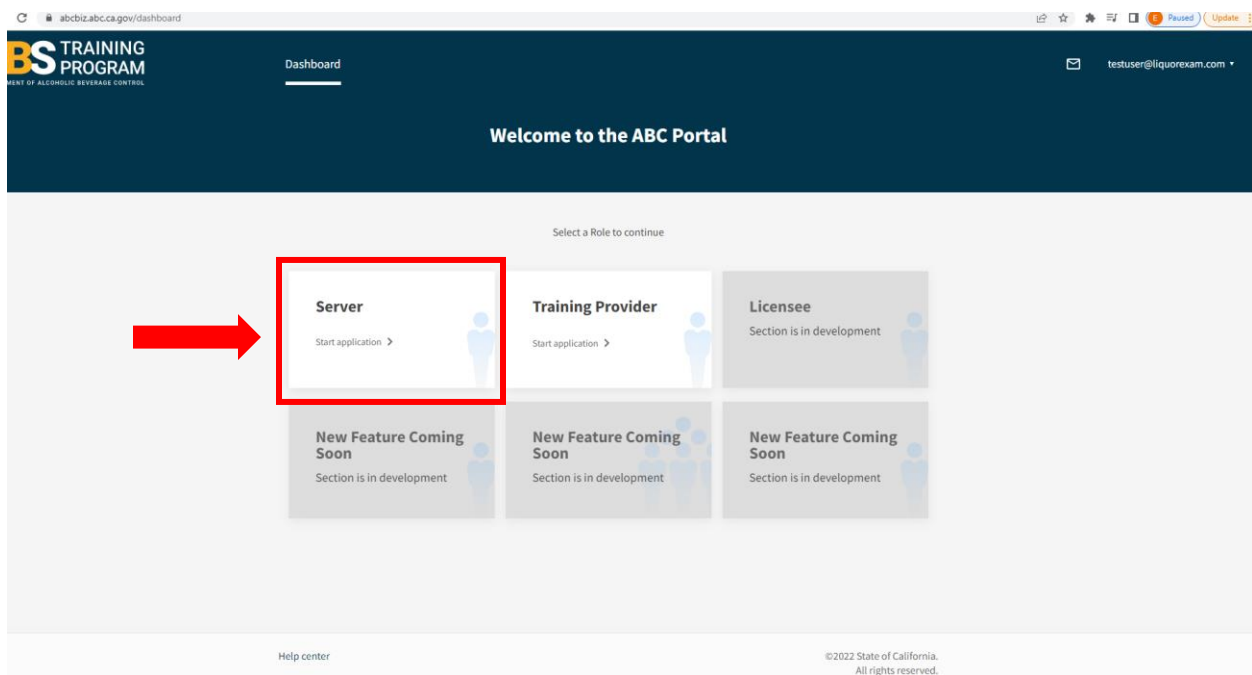
You will see the 'Registration Accepted' notice letting you know your registration has been successful.



Step 4: You will receive an email from the RBS system where you will confirm your email.



Step 5: Start your Server Application on the ABC RBS site.



Step 6: Complete the application.

The screenshot shows the RBS Training Program dashboard for a user named 'testuser@liquorexam.com'. The main heading is 'Server' with a sub-heading 'All changes saved'. A progress bar on the left indicates the following steps: Instructions (17%), Privacy Notification, Server Registration, Payment, and Attest & Submit. The 'Instructions' step is active, displaying a welcome message and three sections: 'PRIVACY NOTIFICATION' (with instructions to read and click NEXT), 'SERVER REGISTRATION', and 'PERSONAL INFORMATION'.

Step 7: Pay \$3 fee.

The screenshot shows the RBS Training Program dashboard for the same user. The progress bar now shows: Instructions (checked), Privacy Notification (checked), Server Registration (checked), Payment (marked with a red X), and Attest & Submit. The 'Payment Information' step is active, displaying a 'Summary of Fees' table and an 'ATTESTATION' section.

Summary of Fees	
Fee Items	
Application Fee:	\$3.00
Type of Application: RBS Server	
TOTAL FEES:	\$3.00

ATTESTATION

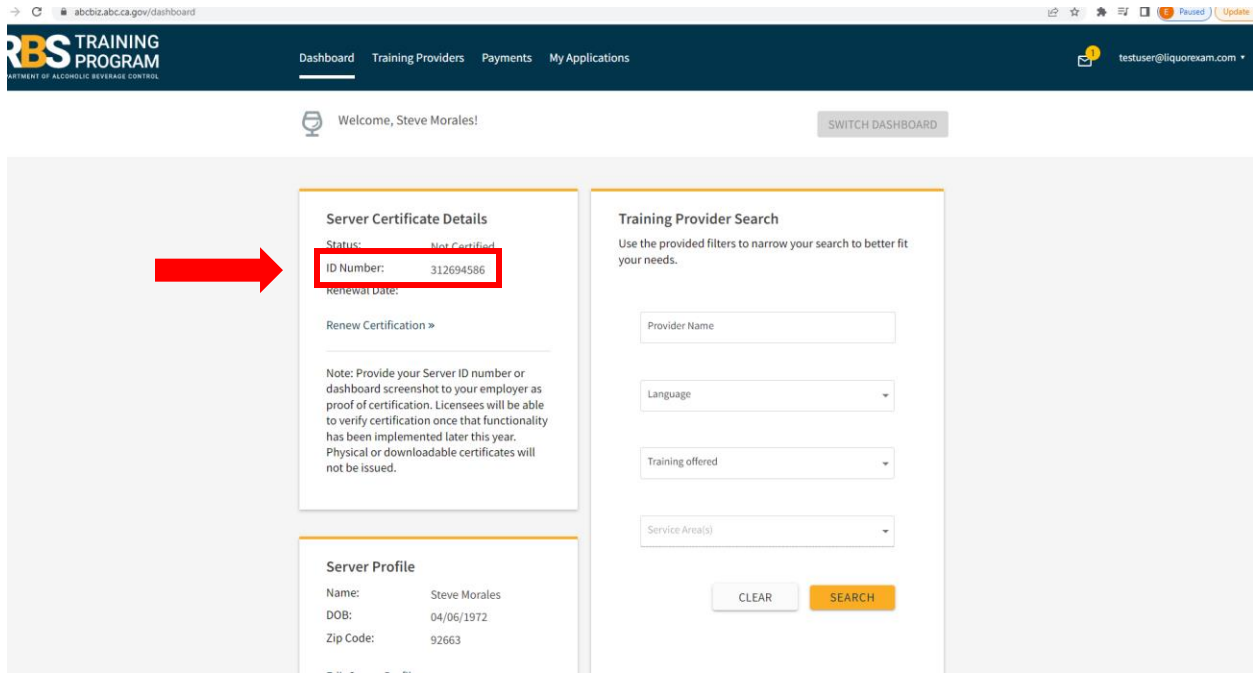
I understand that once I pay and submit this registration, all fees are NON-REFUNDABLE.
This field is required

Payment Information

GO TO PAYMENT

BACK NEXT

Step 8: Find your ID Number (Server ID) on your Main Dashboard.



Server Certificate Details

Status: Not Certified

ID Number: 312#####

Renewal Date:

Renew Certification »

Write this number down.
This is your Server ID
Number!!

Step 9: Go to www.LIQUORexam.com.


The screenshot shows the LIQUORexam.com website. The main heading is "State Approved Alcohol Server/Seller Training". Below it, there is a section titled "Have an Access Code?" with the subtext "Enter Code Below". This section contains a light blue input field labeled "Enter Code Here" and a blue "Submit" button. A red box highlights this entire section, and a red arrow points to the input field. Below the access code section are two buttons: "Individuals Browse Courses" and "Businesses Learn More". To the right is a circular image of a smiling bartender. At the bottom, there is a dropdown menu for "Courses Available in" with "Texas" selected.

Step 10: Enter your **Access Code** (provided to you by your employer) and click the blue 'Submit' button.

*The Access Code is 8 characters comprised of numbers and letters.

This is a close-up of the "Have an Access Code?" form. The text "Have an Access Code?" is at the top, followed by "Enter Code Below" in blue. Below that is a light blue input field containing "#####". A red box highlights the input field and the blue "Submit" button to its right. A red arrow points to the input field.

Step 11: Create your LIQUORexam account to complete registration.



Let's Create Your Account

* First name can't be blank

* Last name

* Date Of Birth

* Phone

* Email

* Confirm Email Address

* Password


* Confirm Password

* Address

* City

* State

* Zip Code

I'm not a robot 

I agree to the following [terms and conditions](#).

[Sign in](#)

[Forgot your password?](#)

Let's Create Your Account

* First name ✓

* Last name

* Date Of Birth

* Phone

* Email

* Confirm Email Address

* Password


* Confirm Password

* Address

* City

* State

* Zip Code

I'm not a robot 

I agree to the following [terms and conditions](#).

[Sign in](#)

[Forgot your password?](#)

Step 12: Set the answers to the security questions.

*Remember the answers you set to the Security Questions as these will appear periodically while you complete your LIQUORexam RBS training.

In order to confirm your identity, you may be required to answer the following security questions periodically. Please remember your answers as you will need these to verify your account as you complete your training.

What is your favorite color?
eg. Blue

Which year were you born?
eg. 1975

What is the make of your first car?
eg. Tesla

What is the last 4 digits of your phone number?
eg. 4422

What is the name of your favorite movie?
eg. The Matrix

How old are you?
eg. 24

What is your favorite food?
eg. Sandwich

Which city do you live in?
eg. Dallas

What is your zip code?
eg. 92122

What color are your eyes?
eg. Black

Update

Step 13: Click the blue 'Click to Start' button to begin your training.

The screenshot shows the LIQUORexam.com user dashboard. At the top, there is a navigation bar with the logo and links for Home, Corporate Solutions, FAQs, and Contact Us. A notification banner states "Security questions was successfully updated". Below this, the "My Courses" section is visible, featuring a table with columns for Course Name, Progress, Documents, and Certificate. The first row lists "California Responsible Beverage Service Training" with a "Click to Start" button highlighted by a red box and a red arrow pointing to it.

Course Name	Progress	Documents	Certificate
California Responsible Beverage Service Training	Not Started	View Documents	

Step 14: Once you complete training, you will have access to the LIQUORexam Final Exam. Prior to the exam, you will be prompted to enter your Server ID number.

First, we just need to collect some personal information. Please complete the form below and click 'Submit'. Once you click 'Submit' your exam will load automatically. Good luck!

First Name

Steve

Last Name

Morales

Birth Date

04/06/1972

Server ID

Server ID

Enter your 9-digit Server ID Number here.

Mailing Address

Address

12345 Main Street

City

Anaheim

State

California

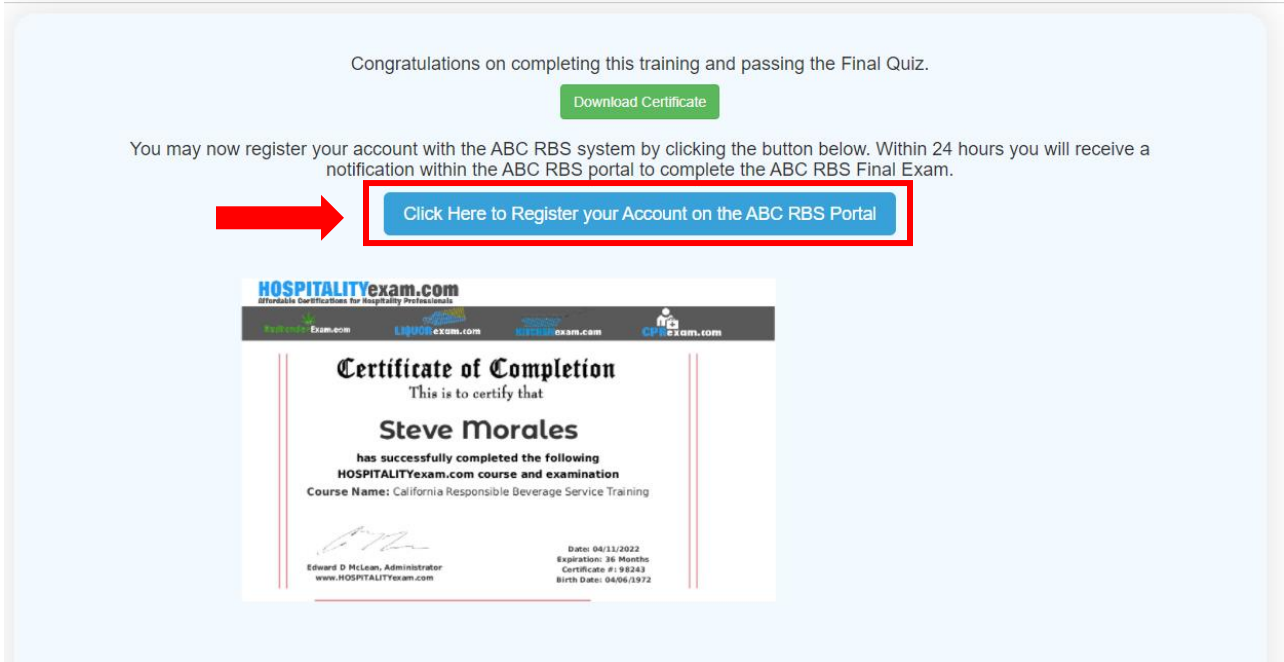
Zip

92663

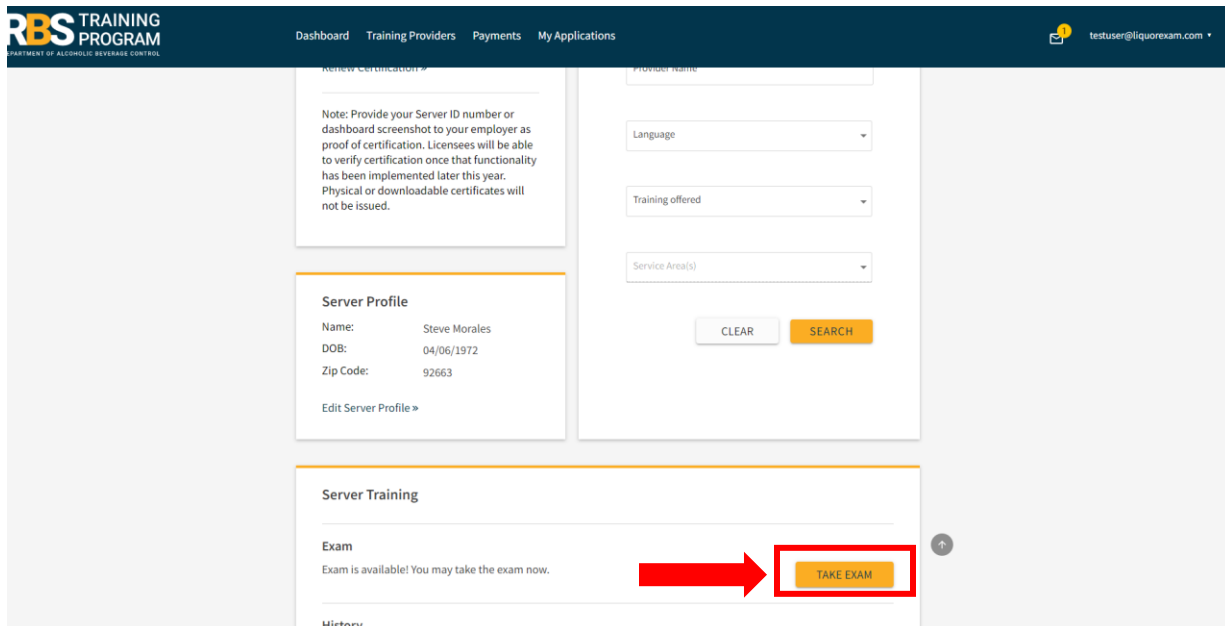
Submit

Step 15: After passing the LIQUORexam final exam (25-questions/70% passing score/3-attempts to pass), click the **blue button** as shown below to be redirected back to the ABC portal so you may take the RBS exam.

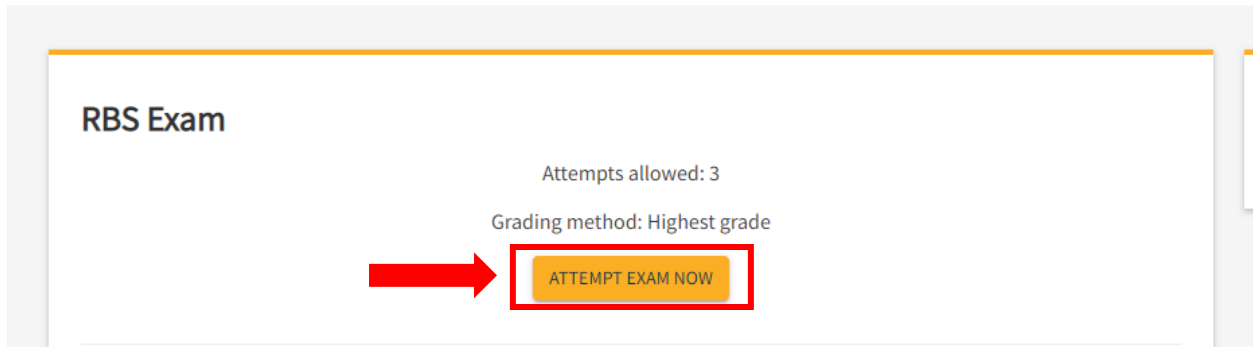
*Note: you have 30 days from the date you pass the LIQUORexam exam to complete the RBS exam. Failing to pass the ABC RBS exam within 30 days will require you to retake the LIQUORexam RBS course.



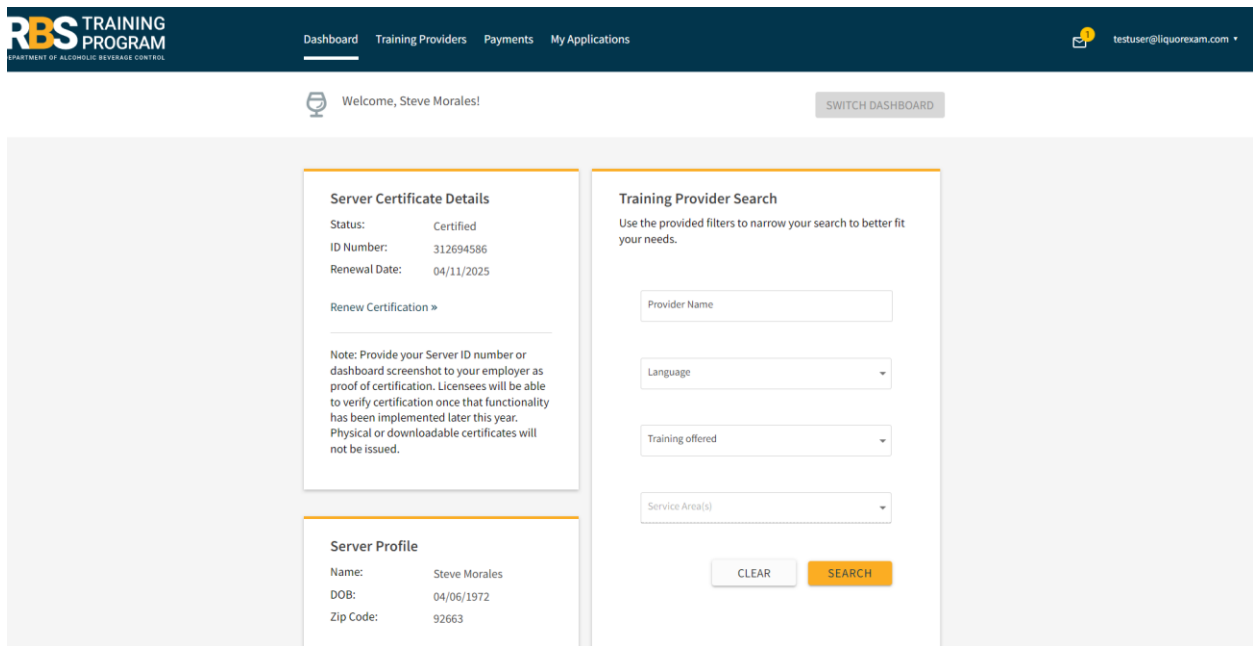
Step 16: Log back into your account on the RBS portal and scroll down to find the 'Take Exam' button.



Step 17: Take and pass the RBS exam. The 50-question RBS exam is open book, and you have 3 attempts to pass the exam.



Step 18: After passing the RBS exam, go back to your RBS Main Dashboard and take a screenshot of your profile to provide to your employer.



Step 19: Congratulations! You have completed all steps needed to become RBS certified! Be sure to serve and sell alcohol both legally and responsibly, and remember to always...

Know the Law

Serve Responsibly, and

Put Safety First

